

Perry Hall High School

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Winter Arts & Crafts Fair Vendor Participation Terms & Conditions

December 3, 2023

Perry Hall High School PTSA (PHHS PTSA) will host a Winter Arts & Crafts Fair on Sunday, December 3, 2023, from 11:00 AM to 3:00 PM. Sellers must apply and be accepted in order to participate. All participants agree to abide by the following requirements, rules and regulations.

1. PHHS PTSA reserves the right to refuse exhibition of any materials inappropriate for a PTSA/school-sponsored event. Baltimore County Public Schools' regulations prohibit alcohol or tobacco on all school property.
2. No food products for consumption on the premises are to be sold or provided as samples.
3. Only handcrafted items may be sold. Items must be produced by an artist/crafter and must not be mass merchandised. This provision does not include items sold by dealers or representatives of direct-sales companies.
4. No flea market items! A vendor exhibiting flea market items will be dismissed from the show. Buy/sell items are not permitted!
5. Candles, votive candles, and any other open flames are ABSOLUTELY NOT allowed. Open flame or electric cooking appliances such as hot plates, griddles, etc. are prohibited.
6. Spaces are either small (6'x8' or 8'x6'), large (8'x10' or 10'x8') or extra-large (XL) (8'x14' or 14'x8'), with the longest side, in most cases, the one on the aisle assuring sellers maximum aisle exposure. Sellers may reserve two side-by-side spaces. Please refer to the exhibitor location map for event layout details.
7. Sellers must bring their own table, chairs and displays. A LIMITED number of 6' tables and chairs are available for rent during the event. These must be RESERVED and paid for in advance.
8. Tents, EZ-Ups, or similar structures are prohibited!
9. Location assignment is on a first-come, first-serve basis with vendors choosing and reserving their location. Note: A space reservation is not an acceptance as a seller. The Craft Fair Coordinators will confirm your acceptance and space reservation by personalized email sometime after the automated acknowledgement of payment.
10. Craft Fair set-up begins at 8:45 AM the day of the event. Vendors will receive instructions about where and when they may unload their vehicle the week of the event. Please be respectful of other sellers and do not block entrances or ramps. Vendors are expected to follow ALL signage and commands given by the traffic coordinators. After transporting your items into the building, your vehicle must be moved to the far side of the specified parking lot.
11. If a vendor has not arrived by 10:30 AM, the PTSA reserves the right to assign another vendor to their location. No refunds will be given.
12. Location displays must be set up by 10:45 AM. Tables are to be attractively covered. No packing cartons are to be visible. Sellers must maintain their display until 3:00 PM, unless all items have been sold. Sellers may not pack up until 3:00 PM, when the event ends.

13. Locations will be clearly marked with painter's tape, which must remain intact during the event. All displays, tables, chairs, merchandise, etc. must remain inside each seller's specified location.

14. Sellers must clean their space after the Craft Fair concludes and depart the premises by 4:00 PM. NO EXCEPTIONS!

15. If you need to cancel for any reason, PHHS PTSA will attempt to fill your space after all other locations are reserved. If successful, the PTSA will refund your money AFTER the event. **Cancellation requests must be made directly to the Craft Fair Coordinators (coordinator@perryhallcraftfair.org) at least one week prior to the day of the Craft Fair in order to be eligible for a possible refund. A NO SHOW without notification by 10:00 AM may result in a ban from participating in future events.**

16. Should Baltimore County Public Schools (BCPS) cancel activities, countywide or only at PHHS, the Craft Fair will be canceled and registration fees refunded. All refunds, no matter if partial or the entire amount paid for a location at the December 3 Craft Fair, will be by check made payable to the vendor and mailed within two weeks of a cancellation announcement.

17. Failure to comply with these Terms and Conditions are grounds for dismissal from the Craft Fair and may result in a ban from future events.

18. Perry Hall High School PTSA reserves the right to refuse any application.

Please note: We are experienced and well organized. This is, however, a mostly volunteer-run activity. We receive MANY emails regarding the Craft Fair and do our best to respond promptly. We ask that you PLEASE DO NOT CALL THE SCHOOL. No one there has direct involvement with planning of the Craft Fair. **If you have questions or need assistance, please email coordinator@perryhallcraftfair.org.**

Purchasing a space at Perry Hall High School PTSA's Winter Arts & Crafts Fair is presumed to be acceptance and agreement to the terms and conditions for participation without exception. The Vendor hereby releases, waives, discharges and covenants not to sue Free State PTA (the official PTA of Maryland), Perry Hall High School PTSA, its agents, volunteers, and officers from any and all liability, claims, demands, actions and causes of action arising out of or related to any loss, damage, or injury, including death, that may be sustained by the Vendor, or any of the property belonging to the Vendor whether caused by the negligence of the Vendor/Releaser, or otherwise, while participating in such activity, or while in, on or upon the premises where the activity is being conducted. Vendor acknowledges being fully aware of the risks involved and hazards connected with the PHHS Winter Arts & Crafts Fair and elects to voluntarily participate in said activity with full knowledge that said activity may be hazardous to themselves and their property. Vendor voluntarily assumes full responsibility for any risks of loss, property damage or personal injury, including death, that may be sustained by themselves or any loss or damage to property owned by them, as a result of being engaged in such activity, whether caused by the negligence of Vendor/Releaser or otherwise.

Vendor further agrees to indemnify and hold harmless PHHS PTSA, its agents, volunteers and officers from any loss, liability, damage or costs, including court costs and attorney fees, that they may incur due to participation in said activity, whether caused by negligence of Vendor/Releaser or otherwise.

Vendor understands that the Perry Hall High School PTSA does not provide any insurance coverage for vendor participants for any circumstances arising from their participation in this event or any activity associated with or facilitating that participation. As such, Vendor confirms they are aware that they should review their own insurance portfolio.